

Frequently Asked Questions

Q. When are applications processed?

- A. Summer: January 15th-February 15th
Fall: March 15th through April 15th
Spring: September 15th through October 15th

Q. How will I find out if I've been accepted for an IDOC Internship?

- A. After turning in all the required documentation by the deadlines above, we will contact you and your school advisor with further instructions.

Q. How long does it take before I gain an internship placement with IDOC?

- A. The process can take up to 3 months (timeline includes background clearance and documentation review)

Q. Is this a paid internship?

- A. No, this is an Academic Internship. It will allow you to receive the credit you need for your degree.

Q. Do I need a Drivers License?

- A. No, but you must have two forms of ID, one being a government ID with a photo.

Q. What are the citizenship requirements?

- A. You can be a non-citizen with right-to-work authorization documentation.

Criteria to Apply

- Working on a bachelor's or graduate degree with major coursework in Corrections, Law-Enforcement, Behavioral/Social Sciences, Healthcare fields, Public Administration, Business Administration, Criminal Justice or another related field.
- Must be in full-time status at a recognized college or university
- Must be able to successfully complete an agency background investigation and drug test.
- Ability to work in a secure correctional environment.
- Ability to prepare written and oral reports.
- Ability to follow policy and procedures outlined by the agency and facility.



@IDOC_ILLINOIS

IDOC is an equal opportunity employer.



State of Illinois
Illinois Department of Corrections

IDOC Internship Opportunities



INTERNSHIP OPPORTUNITIES

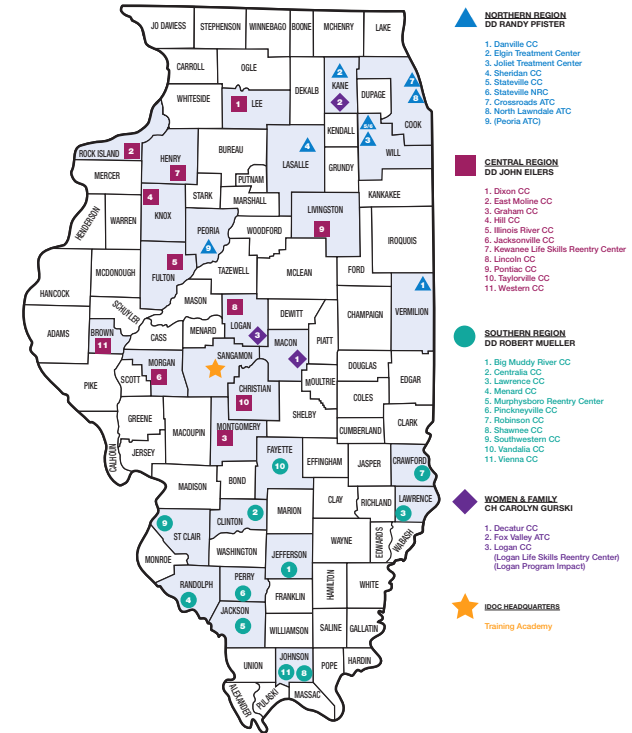
The Illinois Department of Corrections (IDOC) Internship Program works with universities and colleges statewide. IDOC will work with both instructors and professors to ensure that student interests as well as the university/college requirements are met. An Internship with IDOC provides limitless opportunity:

- Shadowing Operations at a facility
- Review of Individuals in Custody assignments
- Review of Individuals in Custody contracts & awarded days
- Offender Orientation
- Observe One-On-One Sessions
- Observe Therapeutic Processes
- Recreational Counseling
- Answering Offender Request Slips
- Mailroom Processes
- Intake; Escape Risk Classification
- Filing/Records
- Classroom/Group Sessions
- Overview of procedure and process of Social Work, Waitlist, Interviews of Groups
- Case Management & Substance Abuse Programs
- Re-entry Programs

IDOC has variety of internship positions for Undergrad and Graduate Degree enrolled students. Each facility has a specific list of assorted opportunities and varying duties. Some of these areas include:

- Social Work
- Healthcare-Nursing
- Mental Health
- Business Office
- Accounting
- Case Management
- Leisure Time Services
- Chaplaincy
- Personnel
- Education
- Records Office
- Re-entry Programs
- Communications
- Human Services

APPROXIMATELY 30 LOCATIONS STATEWIDE



For questions or more information, contact DOC.idocjobs@Illinois.gov

For specific information, available locations and for more on the application process, please visit:

www.illinois.gov/idoc

Under "Careers" Select "Unpaid Internship Program"