

Non-Uniformed Positions

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| Account Technician I - II | Performs professional accounting work that may vary depending on location or position but will include the use of GAAP. | \$51,096-\$74,736 |
| Business Manager | <ul style="list-style-type: none"> Requires Bachelor's degree in business administration or related field. Requires two (2) years of professional business experience such as might be obtained as a Business Administrative Specialist or successful completion of a training course approved by the agency. | \$71,136-\$101,916 |
| Corrections Clerk I - II - III | Receives, sorts, and distributes incoming mail, maintains trust fund ledgers. Receives, censors, and maintains records of all residents and employees. Holds interviews with residents, notarizes documents, and cooperates with other law enforcement agencies regarding information requests about individuals in custody. | \$59,856-\$97,092 |
| Correctional Counselor I-II-III | Performs counseling and guidance services to individuals in custody that provide opportunities designed to assist in making a successful transition from a corrections environment to the community. Assigns work locations, calculates good time, and coordinates post-release benefits for individuals in custody. | \$61,776-\$108,252 |
| Corrections Food Supervisor I - II - III | Instruct and directs individuals in custody in preparing and cooking meals, cleaning and sanitation of kitchen equipment. Evaluate food quality and acceptability. Order food and supplies, prepares and maintains menu records. | \$65,004-\$107,952 |
| Corrections Laundry Manager I - II | Formulates laundry work schedules and work assignments, maintains inventory, tests water for chemical content, and adjusts formulas processed. | \$70,716-\$102,108 |
| Corrections Leisure Activities Specialist I- II - III - IV | Plans and coordinates leisure activities tailored to the needs and capabilities of individuals in custody. Monitors recreation center and activities. | \$61,776 - \$121,044 |
| Corrections Supply Supervisor I - II - III | Prepares or assists in preparation of bids, supervises individuals in custody receiving, storing, and shipping of merchandise. Initiates replenishment of warehouse stock, plans, and supervises workers. | \$65,004-\$107,952 |
| Educator | Performs classroom administration and education of individuals in custody at varying IDOC locations. Develops curriculum and examination tools. | \$67,416-\$118,728 |
| Electrician | <ul style="list-style-type: none"> Requires completion of electrician apprenticeship program & four (4) years full time journey level experience, or eight (8) years full time journey level experience. Performs and supervises individuals in custody in the maintenance of electrical systems and electrically driven mechanical equipment throughout the institution. | Prevailing Rate |
| Human Resources Representative | Performs various functions including hiring, employee records, personnel transfers, and other functions supporting the Department's employees. | \$67,644-\$96,312 |
| Office Associate | Performs a wide range of intricate and specialized administrative tasks, including keyboarding, record management, secretarial duties, general office support, receptionist duties and transcribing recorded dictations. | \$48,048-\$62,940 |
| Office Coordinator | Provides specialized secretarial support to a unit supervisor or professional staff. Serving many different roles to include maintaining files, individual in custody writ documents, and facility review team member. | \$49,536-\$65,400 |
| Plumber | <ul style="list-style-type: none"> Requires valid plumber's license issued by Illinois Dept. of Public Health. Requires possession or ability to obtain Cross-Connection Control Device Inspector (CCCDI) certificate. Perform and supervise individuals in custody in installation and repairs throughout the institution. | Prevailing Rate |

