IDOC HAS A VARIETY OF INTERNSHIPS FOR UNDERGRADUATE & GRADUATE STUDENTS.

APPLICATION PERIOD:

- **Summer**
  - January 15 – February 15
- **Fall**
  - March 15 – April 15
- **Spring**
  - September 15 – October 15

HOW DO I APPLY?

- **Review** the list of opportunities on the next page.
- **Contact** doc.idocjobs@illinois.gov & provide your preferred location.
- **Complete** & return the required documents.
- **Wait** for the facility to contact you to schedule an interview & tour.
- **Confirm** your acceptance then complete the background check, paperwork, & orientation.

INTERNERSHIP QUALIFICATIONS:

1. Must be registered as a full-time student at an accredited college or university, working toward a bachelor’s or graduate degree with major coursework in Corrections, Law-Enforcement, Behavioral/Social Sciences, Healthcare, Public Administration, Business Administration, Political Science, or another related field.
2. Pass an agency background investigation and drug screening.
3. Work in a secure correctional environment.
4. Prepare written and oral reports.
5. Follow policy and procedures outlined by the agency and facility.

FREQUENTLY ASKED QUESTIONS:

**Q. How will I find out if I’ve been offered an internship?**
**A.** We will contact you and your academic advisor with further instructions after receiving all required documentation.

**Q. Is this a paid internship?**
**A.** No, this is an academic Internship that will allow you to earn credit towards your degree.

**Q. How long does placement take?**
**A.** The process can take up to 3 months, including background clearance and documentation review.

**Q. Do I need a Driver’s License?**
**A.** No, but you must have two forms of ID, including one government ID with a photo.

**Q. What are the citizenship requirements?**
**A.** You can be a citizen or a non-citizen with right-to-work authorization documentation.
CURRENT INTERNSHIP OPPORTUNITIES
BY LOCATION

Big Muddy River Correctional Center
- Clinical Services

Centralia Correctional Center
- Clinical Services
- Records

Chicago - Department Headquarters
- Communications
- Legal

Danville Correctional Center
- Business Office
- Chaplaincy
- Clinical Services/Social Work

Decatur Correctional Center
- Mental Health

East Moline Correctional Center
- Business Office
- Clinical Services
- Records

Fox Valley Adult Transition Center
- Business Office/Office Management
- Chaplaincy
- Clinical Services
- Community Re-Entry
- Counseling/Social Work
- Leisure Activities
- Personnel
- Records

Graham Correctional Center
(Hillsboro)
- Clinical Services
- Healthcare
- Mental Health

Illinois River Correctional Center
(Canton)
- Business Office/Accounting/Management
- Clinical Services/Social Work
- Healthcare/Nursing
- Education
- Mental Health
- Personnel
- Records

Jacksonville Correctional Center
- Business Office/Accounting
- Clinical Services/Social Work
- Leisure Activities
- Records

Joliet Treatment Center
- Mental Health (including psychiatric nurse practitioners)
- Social Work

Kewanee Life Skills Re-Entry Center
- Clinical Services/Social Work
- Mental Health

Lawrence Correctional Center
(Sumner)
- Administration/Business Office
- Chaplaincy
- Clinical Services/Social Work
- Leisure Activities

Lincoln Correctional Center
- Mental Health

Logan Correctional Center
- Mental Health

Menard Correctional Center
(Chester)
- Business Office/Accounting
- Chaplaincy
- Clinical Services/Social Work
- Healthcare/Nursing
- Mental Health
- Records
## Current Internship Opportunities by Location

### Peoria Adult Transition Center
- Clinical Services/Social Work

### Pinckneyville Correctional Center | Murphysboro Life Skills Re-Entry Center
- Chaplaincy
- Leisure Activities
- Mental Health

### Pontiac Correctional Center
- Accounting/Administration/Business Office
- Chaplaincy
- Dietary
- Education
- Health Care
- Leisure Activities
- Maintenance Department
  - Mechanical Engineer
  - Electrical Engineer
  - Structural Engineer
  - Project Manager
- Mental Health
- Personnel
- Records

### Robinson Correctional Center
- Business Office
- Clinical Services
- Education
- Mental Health
- Records

### Shawnee Correctional Center
(Vienna)
- Chaplaincy
- Clinical Services/Social Work
- Administration/Business Office
- Health Care (Administrative & Medical Records)
- Leisure Activities
- Mental Health
- Records

### Sheridan Correctional Center
- Clinical Services

### Springfield – Department Headquarters
- Auditing
- IT

### Southwestern Correctional Center
(East St Louis)
- Chaplaincy
- Clinical Services/Social Work
- Counseling
- Education
- Leisure Activities
- Mental Health
- Records

### Taylorville Correctional Center
- Administration/Business Office
- Chaplaincy
- Clinical Services/Social Work
- Dietary
- Mental Health
- Leisure Activities
- Records

### Vandalia Correctional Center
- Administration/Business Office
- Chaplaincy
- Clinical Services/Social Work
- Dietary
- Health Care
- Leisure Activities
- Mental Health

### Vienna Correctional Center
- Business Office/Accounting
- Clinical Services/Social Work
- Healthcare
- Internal Reviews/Policy
- Mental Health
- Personnel
- Training
- Records/Data Entry

### Western Correctional Center (Mt Sterling)
- Business Office
- Clinical Services/Social Work
- Mental Health (2 openings)