College Internships

IDOC offers internship programs for both undergrad and graduate level students. Internships are available at multiple facilities throughout the state in varying disciplines.

FREQUENTLY ASKED QUESTIONS

- **Q.** How long is the placement process?
- **A.** Up to 3 months, including background and documentation review.
- Q. How will I know if I've been offered an internship?
- **A.** We will contact you and your academic advisor with further instructions after receiving all required documentation.
- Q. Is this a paid or unpaid internship?
- **A.** IDOC offers paid and unpaid academic internships that allow you to earn credit toward your degree. Contact the IDOC Internship Coordinator for availability.
- Q. What are citizenship requirements?
- **A.** You can be a citizen or a non-citizen with right-to-work authorization documentation.

HOW DO I APPLY?

- Contact IDOC Internship Coordinator, <u>DOC.Internships@Illinois.gov</u> & provide your preferred location and subject of discipline.
- · Complete & return required documents.
- Wait for the facility to contact you to schedule an interview and tour.
- Confirm your acceptance.
- Complete background check, paperwork and orientation.



