

John Baldwin Acting Director

The Illinois Department of Corrections

James R. Thompson Center 100 W. Randolph Street, Suite 4-200 • Chicago, IL 60601 • (312) 814-3017 TDD: (800) 526-0844

MEMORANDUM

DATE: December 22, 2017

TO: Adult Advisory Board Members

FROM: John Baldwin, Acting Director

SUBJECT: Adult Advisory Quarterly Board Meeting

The Adult Advisory Board Meeting will be held on Monday, January 22nd, 2018 via Video Conference between Springfield and Chicago-JRTC. Please advise which location you will be attending. If you need directions, please go to googlemaps.com.

The address is:

IDOC Executive Building 1301 Concordia Court Springfield, IL 62794 James R. Thompson Center 100 W. Randolph, 4-200 Chicago, IL 60601

Please contact Tracey B. Williams at <u>tracey.b.williams@doc.illinois.gov</u> to confirm your attendance and if hotel accommodations are needed.