



**Illinois  
Department of  
Corrections**

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## **MEMORANDUM**

DATE: April 18, 2011

TO: Illinois Department of Corrections Advisory Board Members

FROM: Illinois Department of Corrections (IDOC)

SUBJECT: IDOC ADVISORY BOARD & SUBCOMMITTEE ON WOMEN'S ISSUES MEETING

The Illinois Department of Corrections Advisory Board and Subcommittee on Women's Issues will have their next meeting at IDOC Headquarters on April 25, 2011. The Women's Issues Subcommittee Meeting will begin @ 10:00am, the Advisory Board Meeting will follow.

The address is: Executive Building Conference Room, 1301 Concordia Court, Springfield, IL 62794  
(Use entrance at 13th and Carpenter, first building on the left.)

To RSVP, please reply to this meeting notice with Accept, Decline or Tentative. If you are only able to attend via phone, please communicate that in your reply. NOTE: Phone attendance does not count toward quorum.

We welcome any suggestions of topics for the agenda and request them to be sent to Sara Sullivan at [sara.sullivan@doc.illinois.gov](mailto:sara.sullivan@doc.illinois.gov).

If you have any questions or need hotel reservations, please contact Sara Sullivan.

cc: Brianna Baker-Carvell, Policy Analyst  
Deb Denning, Women & Family Services Coordinator  
Sharyn Elman, Chief Public Information Officer  
Cory Foster, Senior Policy Advisor  
Edward Huntley, Special Litigation Counsel  
Steve Karr, Assistant Deputy Director, Strategic Processes  
Michael McCotter, Chief Public Safety Officer  
Jaclyn O'Day, Chief of Constituent Services  
Joe Rose, Chief Legal Counsel  
Cara Smith, Chief of Staff  
Sara Sullivan, Policy Analyst  
Herb Quinde, Acting Chief Information Officer